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**From:** Hurlid, Kathy [Hurlid.Kathy@epa.gov]  
**Sent:** 11/2/2018 7:23:18 PM  
**To:** Patrick Field [pfield@cbi.org]; Chemerys, Ruth [Chemerys.Ruth@epa.gov]  
**CC:** Kasperek, Lauren [kasperek.lauren@epa.gov]  
**Subject:** RE: Revised states agenda  
**Attachments:** Agenda full group 404gState input meeting 12-05-18 draft.docx; draft agenda 12-05-18 mtg breakouts.docx; IMG\_0074.jpg; image1.jpeg; IMG\_0073.jpg; IMG\_0072.jpg

Hi Pat,

We have been busy since you sent this yesterday. Ruth and I met to discuss the agenda you sent us. We have several questions/suggestions we wanted to run by you (see comments and redline) in the breakouts version of the agenda. I also have attached the original agenda for you (changing the topics of the themed discussions to match the other agenda). We will need to float both approaches to mgt for reaction.

We will likely be sharing these agendas with Mindy (mgt) on Nov 7<sup>th</sup>. We'd appreciate any thoughts or feedback you may have on our comments or that you have heard from those you've reached out to prior to the 7<sup>th</sup>.

Additionally, Lauren, Ruth, I and much of the rest of the team went to look at the new room Lauren has secured. I think we can make it work. See pictures attached.

The set-up, while not ideal (see big column in the room), it will work. There is room for a 4<sup>th</sup> row in front of Dolores and each row has 14 chairs. Up sides: it is miched throughout the room; This is only one floor above the EPA south entrance so easy to escort folks to the meeting room; it has a HUGE screen for the webinar; we can move tables into groupings or leave in classroom format. Additionally, outside the room (also enclosed) is an area where we can set up a sign-in table and have coffee and tea set up back by the sink and water cooler. Bathrooms are also very close.

We are working on securing a nearby room for the webinar breakout.

For lunch folks can just run down to market to market or to Timgad or walk to nearby (2 block) delis for lunch)

Lauren and Ruth, have I missed anything?

Thanks for your help and we look forward to your feedback. Thanks, Kathy